

**MINUTES**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**Monday, April 27, 2020**  
**Waterloo School District Community Room**  
**6:30 P.M.**

**Call to order**

MINUTES OF THE REGULAR MEETING OF THE BOARD OF THE WATERLOO SCHOOL DISTRICT, City of Waterloo, Towns of Elba, Lowell, Milford, Portland, Waterloo, Shields, and York, Jefferson County, Wisconsin held on Monday, April 27, 2020.

A regular meeting of the Board of the Waterloo School District Waterloo, et al, was called to order with the Pledge of Allegiance at 6:30 p.m. by Vice President Thompson in Waterloo School District Community Room located in the City of Waterloo, Jefferson County, Wisconsin. Roll call being taken the following were present: Kegler, Schneider, Stangler, Stein present in person and Lewandowski, Setz, and Thompson present virtually.

Others present in person: Brian Henning, Sharon Peterson

Others present virtually, either via phone or web meeting: Brad Donner, Shawn Bartelt, Elizabeth Gould, and Victoria Kalscheuer. Media present: Amber Gerber, The Courier. Public present: Mac Chopin, Sarah Schneider, Jen Mortensen, Samantha Schuster, Jennifer Porter.

Proof in the form of a signed/oral statement by District Administrator Henning that notice of said meeting was given and posted on April 24, 2020 to the public pursuant to Wisconsin Statutes, was presented.

**Approval of agenda and minutes**

Motion by Kegler, seconded by Schneider, to approve New Business Item 15 A: ‘Policy 188 Board Member Participation in Meetings via Technology and Policy 189 Virtual Board Meetings in Emergency Situations’ before the agenda in order to approve conducting a board meeting with board members attending virtually. There will be a second reading of the policy next month. Motion carried on a voice vote: 4-0 with three abstentions of approval.

Motion by Kegler, seconded by Stein, to approve the agenda. Motion carried on a voice vote: 7-0.

Motion by Schneider, seconded by Stein to approve the minutes of the regular meeting, with revisions, of the Waterloo School Board held on March 9, 2020. Motion carried on a voice vote: 5-0-2 (Stangler, Lewandowski).

Motion by Kegler, seconded by Stein to approve the minutes of the closed session meeting, with revisions, of the Waterloo School Board held on March 9, 2020. Motion carried on a voice vote: 5-0-2 (Stangler, Lewandowski).

Motion by Schneider, seconded by Stangler to approve the minutes of the Board Conference Call of the Waterloo School Board held on March 24, 2020. Motion carried on a voice vote: 6-0-1 (Lewandowski).

**Presentation to the Board: N/A**

**Board Reports:**

Sharon Peterson's scheduled Construction Budget Update was reschedule for the next board meeting on May 11, 2020. Brian Henning gave an update on construction projects, reporting that things are going well. The concrete floor had to be repaired which set the project back a few weeks. However with the schools closing for the remainder of the year, many more projects have started and are now ahead of schedule. Mr. Henning also gave an update for the end of the school year. Teachers and students are working hard at homebound instruction. Many staff members have pitched in to help make this a success. The meal pickup is growing every week, with a projected number of 150 meals to go out at the next pickup.

**Administrative Reports: N/A**

Motion by Kegler, seconded by Stein to approve the March 2020 Treasurer's Report, Disbursements, and Receipts. Motion carried on a roll call vote: 7-0 Yes: Kegler, Lewandowski, Schneider, Setz, Stangler, Stein and Thompson.

**Public Input: none****Announcements: none****New Business**

Motion by Kegler, seconded by Thompson to approve the Board Reorganization as follows: President, Matt Schneider; Vice President, Nancy Thompson; Treasurer, Gene Kegler; Clerk, Deb Stein. Newly elected president Matt Schneider assumed the chair and conducted the remainder of the meeting. Motion carried on a voice vote 7-0.

Motion by Thompson, seconded by Kegler to destroy ballots for Board Reorganization. Motion carried on a voice vote 7-0.

Motion by Kegler, seconded by Stein to approve the 2020-21 Designations. This includes F&M Bank as Depository for day-to-day operations and investments and Local Government Investment Pool for excess investments, Boardman & Clark LLP as Legal Counsel and Robert Butler at WASB for handbooks/staff, the Regular Board meeting time will continue to be the second Monday of the month at 6:30 p.m., and the official newspaper will be The Courier for minutes and legal notices. Motion carried on a voice vote 7-0.

Motion by Kegler, seconded by Setz to approve Kate Lewandowski as the WASB Delegate, with Nancy Thompson as the backup. Motion carried on a voice vote 7-0.

Motion by Kegler, seconded by Setz to approve Kate Lewandowski as the CESA 2 Delegate. The CESA 2 Annual Meeting is scheduled to be held on June 16, 2020. No word yet on if it will be held virtually. Motion carried on a voice vote 7-0.

Motion by Thompson, seconded by Kegler, to approve the 2020-2021 Certified Teaching Staff Contracts. One adjustment was made to the list of staff and FTEs: remove Diallio and bring the total FTEs to 62.38. Raises were based on the Alternative Compensation Model of an increase of \$1,200 per year for 1.0 FTEs; less than 1.0 FTES were pro-rated. Lewandowski mentioned that she would like to see the abbreviation EN changed to Special Ed; Mr. Henning agreed. Motion carried on a voice vote 5-0-2 (Schneider, Setz).

Motion by Thompson, seconded by Lewandowski to approve the 2020-2021 staff positions. Motion carried on a voice vote 7-0.

Motion by Kegler, seconded by Stein to approve the CESA 2 contract. 6-0-1 (Thompson).

Motion by Kegler, seconded by Stein to approve the new end date of the school year of May 22, 2020. There was also discussion of alternative dates for prom, as well as a plan for new dates for summer school in July, and possibly in August if needed. Motion carried on a voice vote 7-0.

Motion by Stein, seconded by Thompson to approve the new graduation date/commencement ceremony, with limits, of July 19, 2020 at 1 pm. Motion carried on a voice vote 7-0.

Motion by Kegler, seconded by Stangler to approve the 4<sup>th</sup> quarter grading policy for grades 5-12 as presented by administration. Motion carried on a voice vote 5-2 (Thompson, Lewandowski).

Motion by Thompson, seconded by Kegler to approve the construction project plaque, with an update to Jim Setz's name. Voice carried on a voice vote 7-0.

Discussion of instructional minutes. Only in-school time is counted toward instructional minutes with DPI; none of the at home learning may be counted toward the official DPI count. Each district must apply for a waiver of minutes for the 2019-2020 school year.

Discussion of the board development tool. There was not yet 100% participation in the survey. The board would like to see more participation and then assess the data.

Although closed session was scheduled, it was decided to not move ahead since not all board members would be able to participate in a secure way.

## **Adjournment**

Motion by Kegler, seconded by Thompson to adjourn. Motion carried on a voice vote: 7-0 at 9:24 p.m.